

Job Title: Chineke! Junior Orchestra and Learning & Participation Manager

Responsible to: Managing Director

Tenure: Full Time

The Chineke! Foundation is seeking a committed, self-motivated Chineke! Junior Orchestra and Learning & Participation Manager to spearhead the development of the Chineke! Junior Orchestra and work within the community.

Working as part of our small, dynamic team of management staff, the Chineke! Junior Orchestra and Learning & Participation Manager will report directly to the Managing Director. You will be responsible for organising and delivering projects with the Chineke! Junior Orchestra. You will also devise and deliver Learning & Participation projects in which Chineke! Orchestra musicians lead workshops in schools and with other community groups.



The Job

Chineke! Junior Orchestra:

- Plan, organise and deliver all Chineke! Junior Orchestra projects, which will involve:
- Devising rehearsal schedules (tutti and sectionals) for forthcoming projects
- Organising rehearsal venues for Chineke! Junior Orchestra rehearsals
- Identifying, visiting and securing residential venues for annual Chineke! Junior Orchestra summer Residential Course
- Liaison with Juniors and their families over all Chineke! Junior Orchestra activities
- Booking of professional Chineke! Orchestra mentors to lead and guide on Chineke! Junior Orchestra courses
- Organising DBS checks for mentors
- Organising BOPA (Body of Persons Approval) licences as necessary
- Booking of professional chaperones for residential courses and tours
- Booking of, and liaison with, conductor and soloists for Chineke! Junior Orchestra concerts
- Sourcing music for all Chineke! Junior Orchestra performances
- Setting up for, attending and managing all Chineke! Junior Orchestra activities
- Liaison with tour operator over details of travel, accommodation, itinerary, meals, child safety, and attending and being the management lead on Chineke! Junior Orchestra tours.
- In consultation with Chineke! Development Director, writing post-project reports for funders
- Other administrative duties relating to the Chineke! Junior Orchestra as required

Learning & Participation Programme

- Planning and executing all Chineke! Learning & Participation projects
- Liaison with promoters, schools and other community groups over all details of projects including dates, times, age groups to be reached, nature of workshops to be provided, budgeting etc.
- Booking of Chineke! musicians to plan and lead Learning & Participation projects.
- Liaising with Finance Director over details of payments to professional musicians after each project.
- Writing reports after each project, including logging number of people reached and the impact of the project
- Liaising with Projects Director in promoting the Learning & Participation programme to concert presenters in London and regionally, and with the Marketing & Comms Manager in presenting the programme on social media and on Chineke!'s website.
- Attending regular management meetings as required

Person specification

Essential:

- A high standard of written and oral English
- A passion for 'live' music
- Willingness to undertake a DBS check
- Researching music for story telling & planning in music educational projects
- A strong work ethic and willingness to work occasional irregular hours
- Experience of working and delivering projects with young people
- Experience in delivering educational and community engagement projects
- General IT skills, including the use of MAC/Windows and Microsoft Office software, and possession of own computer
- A good knowledge of the workings of social media
- Commitment to advancing the cause of diversity in the arts

Desirable:

- Ability to read music fluently
- A Music degree or equivalent
- The ability to learn new skills quickly
- Positivity, energy and a creative mind!

Terms of Employment:

- Salary: £35,000 per annum
- Working hours: this is a full-time position, working an average of 40 hours per week including some work outside of regular office hours and at weekends.
- Based at the Chineke! office at Woolwich Works in the Royal Borough of Greenwich, and at other venues for Chineke! Junior Orchestra projects and Learning & Participation work, although working from home is often necessary.

- 20 days' holiday per annum plus statutory holidays in the first year of employment rising by 1 day's holiday per annum for each year of service up to a maximum of 25 days' holiday, plus statutory holidays.
- Probationary period of six months during which there will be one week's notice on both sides. After the probationary period, there will be one month's notice on both sides.

How to Apply

If you have any queries, or wish to apply for the post, please send your CV and covering letter to: ellie@chineke.org

Application Deadline: 11.59pm, Friday 24 June; **Interviews:** End of June/Start of July

For further information on the Chineke! Foundation, please visit our website at: www.chineke.org

The Chineke! Foundation is a Registered Charity in England and Wales, Charity Number 1165933

More about Chineke!

The Chineke! Foundation was founded in 2015 by the double bass player, Chi-chi Nwanoku OBE. It is a charity which provides career opportunities for Black and ethnically diverse classical musicians in the UK and Europe. Chineke!'s mission is: '*Championing change and celebrating diversity in classical music*'. The organisation aims to be a catalyst for change, increasing the representation of diverse musicians in British and European orchestras.

"Chineke! is not only an exciting idea but a profoundly necessary one. The kind of idea which is so obvious that you wonder why it is not already in place. The kind of idea which could deepen and enrich classical music in the UK for generations. What a thrilling prospect!" Sir Simon Rattle.

The Chineke! Foundation fields two main ensembles: the Chineke! Orchestra, Europe's first majority Black and ethnically diverse orchestra, comprising exceptional professional musicians from across the UK, Europe and further afield, is brought together for concerts several times a year. Chineke! performs standard orchestral repertoire alongside works by composers of diverse heritage both past and present. Following its debut performance at the Queen Elizabeth Hall in September of 2015, the Chineke! Orchestra was appointed as an Associate Orchestra of the Southbank Centre; featured prominently in the Department of Culture, Media and Sport's White Paper on Culture published in March 2016; and received the first "Game Changer" award from the Royal Philharmonic Society in November 2019. In 2017 the orchestra made its BBC Proms debut at the Royal Albert Hall, which was televised and received over 10 million views, with further televised Proms following in 2019 and 2021. Principals from the Chineke! Orchestra also perform together in chamber concerts as the Chineke! Chamber Ensemble.

The Chineke! Junior Orchestra, a youth orchestra of majority Black and ethnically diverse players aged 11-22, is closely linked to the professional ensemble, with senior players acting as mentors, teachers and role models to the young musicians. In this way, the Chineke! Junior Orchestra acts as a bridge between existing youth music schemes and higher education,

giving its players experience, encouragement and confidence during their formative years. In 2020, the Chineke! Junior Orchestra reached the semi-finals of Britain's Got Talent and made a special film as part of Blue Peter's "Six Badges of Summer". In 2021 there was a week-long summer residency which culminated in a concert at the Royal Festival Hall. There will be another residency in August 2022 followed by a tour to Lucerne, Berlin and Amsterdam.

Since 2017, Chineke! has run a programme of Learning & Participation work which has reached over 5,000 children in schools in Birmingham, Bristol, Gloucester, Lincolnshire, Southampton and London; 50 Chineke! musicians have taken part in and led these projects. For many of the schools this was the first time that live music had ever been performed, bringing the joy and stimulation of live music-making to the pupils, a vast majority of whom are Black and ethnically diverse children.